Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
December 11, 2018

Present: Pete Carlson, Vice President; Debbie Wingo; Clerk; Dan Wells, Member; Phil Raya, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Director of Human Resources and Curriculum; Sarah Steen, Curriculum Coordinator; Christina Orsi, Ken Silman, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION
- a. Call to Order at 5: 45 PM
- b. Roll Call to Establish Quorum – Mr. Jackman was absent
- c. Approval of Change to Agenda- no changes to the agenda
- d. Public Hearing

MSA (Wells/Wingo) approve the agenda

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson		Jackman	
Wells, Wingo			

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:29 PM
Welcome from Board Vice President Pete Carlson
Pledge of Allegiance

Reorganization of the Board of Trustees:
MSA (Wingo/Wells) nominate Pete Carlson as Board President

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

Mr. Carlson appointed Mrs. Wingo as Vice President and Mr. Raya as Clerk.

2019 Committee Representatives are as follows:

TAPFFA	Mrs. Wingo and Mr. Jackman
County School Boards Association	Mr. Raya
Tracy Little League	Mr. Carlson and Mr. Jackman
Technology	Mr. Wells and Mr. Jackman
Tracy Parks and Recreation	Mr. Raya

Dr. Bridges swore in Mr. Raya and Mr. Wells took their oath of office for their four-year term, 2018-2020. The new board members

Superintendent's Report – On 11/28 and 12/5, Dr. Bridges toured schools in Palo Alto and Dublin to review some of HED Architect's projects. On December 6th and 7th, Dr. Bridges participated in all day MTSS training with other staff members. The training has spurred great conversations from all groups. Dr. Bridges wished everyone Happy Holidays and he is looking forward to seeing everyone in the New Year.

Resolution 2018-12-01 –
MSA (Wingo/Raya) - Approve Resolution 2018-12-01 as presented.

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

MSA (Wingo/Raya) - Approved the new hire of employees 11795, 11798, 11799; the new position of employees 11796 and 11797; and the resignation of employees 11800 and the retirement of employee 11801.

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

III. PUBLIC HEARING –

- Preliminary Endangerment Assessment (PEA) Report of Findings – Proposed Tracy Hills School Site WKA No. 10137.04P, prepared by Wallace Kuhl – No comments from the public.

- Rob Simmons from the Tracy Little League (TLL) addressed the Board during the public hearing. Mr. Simmons provided an update regarding the fields at the Monticello School. TLL has not yet secured a company to manage the landscaping of the fields. Mr. Simmons indicated that they have a few names of contractors but he wanted to be sure that the District will be going forward with a contract with TLL before they finalized securing contractors. Mr. Carlson and Mrs. Wingo indicated that they have noticed the improvement of the fields. The Board agreed to bring the Tracy Little League contract back for Board approval next month.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting November 13, 2018
4.2 Warrants – November 2018
4.3 Financials – November 2018
4.4 Wallace – Kuhl & Associates – Budget Augmentation Request for Destruction of Soil Gas Sample Probes, Groundwater Monitoring Well, and Disposal of Derived Waste
4.5 Wallace – Kuhl & Associates – Budget Augmentation Request for Out-of-Scope Activities Associated with Implementing the Preliminary Environmental Assessment

MSA (Wingo/Raya) approve the consent agenda as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

V. EDUCATIONAL SERVICES

5.1 Student Body Reports –

Jefferson – Timothy Brewer, ASB President, reported on the events at Jefferson School. Jefferson students had lots of fun at the Turkey Hop. The winner of the Turkey Hop won a turkey to either donate or share with their family. Students continue to collect donations on behalf of the Paradise fire victims. In sports news soccer and volleyball seasons are over. The Jefferson Band performed at the City of Tracy Tree Lighting Parade. The Jefferson 6th graders are off to science camp.

Monticello – Isabella Ballard, ASB President, shared a quick recap of what happened at Monticello in October. On November 15th report cards went home. On November 27th the Trimester1 Awards Assembly was held for honor roll and perfect attendance. Ms. Ballard received honor roll and perfect attendance. 4th grade classes are participating in "Walk through California". The Winter Programs will be tonight and tomorrow night. Ms. Ballard wished everyone Happy Holidays and a Happy New Year.

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Hawkins – ASB President, Arianna Coelho, reported the activities from Tom Hawkins School. The ASB student council is collecting non-perishable food items; the class with the greatest number of cans donated will win a prize. Last Saturday was the 2nd Holiday Vendor Fair. There was a great turn out at the fair and a secret workshop for little ones was available as well. Recently Hawkins started a game club Fridays at lunch which has been a very popular choice for students who are looking for a fun, safe place to play games. Winter programs will be this week.

Traina – Mr. Silman shared the news from Anthony Traina School as an ASB representative was unable to attend the board meeting tonight. The 6th graders returned from their Science Camp trip since we last met. The E-wing is decorated with festive decorations. The past Friday, Traina had Fun Friday and Open Gym. Traina will have an Ugly Sweater Day this Friday and Pajama Day will be the day before Winter Break.

5.2 California Dashboard and Local Indicators – Sarah Steen spoke about the California School Dashboard. The California Dashboard is a way our District's performance is reported. This allows districts and schools can identify their strengths and weaknesses. Ms. Steen described the metrics that were measured on the California Dashboard. The new dashboard clearly indicates the district's performance, how many points above or below the standard we are, and the differences between this year and last year. These performance indicators are going to help the state to identify a district's needs. California Dashboard highlights all areas of strength and weaknesses. No performance color in an area means that we don't have thirty students in that specific area.

There is a participation rate that is considered this year. If there is less than 95% participation in the students tested there will be an adjustment on the Dashboard numbers. The Dashboard is bringing equity issues to the forefront as well.

5.3 Student Enrollment – Not a large change from last month.

IV. PERSONNEL SERVICES

6.1 School Services Chief Business Officer (CBO) Search

MSA (Wells/Wingo) approve School Services Chief Business Officer (CBO) Search -

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

6.2 Revised Job Description – Mechanic – Dr. Bridges mentioned the necessity to expand the pool of drivers that the District has. The District will provide the training for the person in the position currently. In the future, a new person coming into the position will be required to have the correct licensing to be able to transport students.

MSA (Wingo/Raya) approve the Revised Job Description – Mechanic as presented –

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

6.3 Speech CFY Supervision Stipend/Psychologist Intern Supervision Stipend Mentor Roles and Responsibilities

MSA (Wingo/Raya) Speech CFY Supervision Stipend/Psychologist Intern Supervision Stipend Mentor Roles and Responsibilities as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

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VI. BUSINESS AND FACILTIES

7.1 November 2018 Budget Adjustments

MSA (Wells/Raya) approve the November 2018 Budget Adjustments as presented

Ayes - 4	Nays -0	Absent –1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

7.2 2018-19 First Interim – Mindy Maxedon provided the First Interim information. The First Interim includes budgeted revenue in Resource 0070 for $184 per Average Daily Attendance (ADA) in one-time funds for 2018-19. Supplemental funds are budgeted at $1,341,311 for 2018-19 budgeted revenue with expenditures currently budgeted at $1,310,898.

The budget includes $379K for textbook expenses. We are piloting Social Science/History textbooks in the 2018-19 schoolyear for grades 6-8. The budget shows one time funds budgeted for $100K in music equipment as we continue to augment our instruments for the music departments. The District is looking at improving our primary school music program as well. The budget was updated to include a Low Performing Student Block Grant in the amount of $342K which we will use primarily for professional development. Period 2 ADA is projected at 2,302. In an abundance of caution, we are still budgeting down 50 students based on a neighboring district's change to their interdistrict transfer policy.

The Special Education (SPED) budget has been updated to include the addition of our new preschool class. There has been a change in ridership for SPED students and the budget has been increased in anticipation of increased ridership for County Program students. This will be reviewed by Mindy Maxedon and Angelica Thomas and likely will be updated in January.

The report confirms that the District is positively certified through the 2020-21 school year based on the current assumptions outlined.

MSA (Wingo/Raya) approve the 2018-19 First Interim as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

7.3 Approval of Architect for Ellis School Site – Dr. Bridges shared photos from schools he toured in Palo Alto and Dublin that HED Architects had been involved with. In Palo Alto the architect had a lot of input with the design. Dr. Bridges noted that in Dublin HED had less input with the design as the Dublin Unified S.D. had a strict code for the firm to follow. After the last board meeting, Dr. Bridges felt that HED was the right firm to choose for the Ellis School Site 1. He felt the same way after he toured sites in Palo Alto and was impressed. Yet after visiting the schools in Dublin, Dr. Bridges was not impressed with what he saw in the schools. But part of that was due to the constraints that the Dublin S.D. had for the architect to follow.

PJHM is the architect firm named for Tracy Hills, which was decided in the past. At this point, both PJHM and HED are in the District architect pool. Dr. Bridges feels that he could work with both groups. The architects will need to interface with each other when the schools are built if the District chooses two architect firms. One of the advantages of both of these firms is that the principal architect will be at the table for the meetings.

The Board determined that they are in favor of having dual architect firms.

MSA (Wingo/Wells) approve HED the Architect for Ellis School Site #1 as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

7.4 Naming of Ellis and Tracy Hills School Sites – The Board discussed naming the Ellis School Site 1 as Franklyn Cole Elementary School, and the name of Tracy Hills School Site 1 is Corral

Hollow Elementary School. The Board would like to table the naming of the Ellis School until Mr. Cole's family can be notified to possibly attend the January board meeting.
MSA (Wingo/Wells) name Corral Hollow Elementary School for Tracy Hills School Site 1.

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

VIII. BOARD DISCUSSION AND REPORTS

8.1 Site Approved Application, Application Number: PA-1800141 (SA) – This item was brought back from December's Board Meeting. Dr. Bridges confirmed that we do not have students get off of the bus on the road that is indicated in the site application. This isn't a concern for the bussing for the District and will not be a big impact in developer's fees. The Board determined that no action is required.

8.2 Draft Board Calendar of Regularly Scheduled Meetings, 2019-2020
MSA (Wells/Raya) approve the 2019-2020 Board Calendar of Regularly Scheduled Meetings as presented

Ayes - 4	Nays -0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

8.3 Items for Next Board Meeting – Naming of Ellis School Site #1, and the Tracy Little League contract.

ADJOURNMENT – MSA (Wells/Wingo) 7:51 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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